

Bush Hill Park Bowls, Tennis & Social Club Ltd

Founded 1912
Abbey Road, Bush Hill Park, Enfield, Middx, EN1 2QP
Office Tel: 020 8362 1780 Email: hallhire@bhpcclub.org.uk

Hall Hire 2018 Year

On (Day) the (date) of (month) 2018

For the purpose of a (e.g. 18th Birthday / 60th Birthday / Communion / Wake etc.)

From the hours of to In the name of

(Full name of Adult with overall responsibility for the Function)

Address..... Postcode..... Tel Mobile 07

Email address (required) Number of guests expected (Max. 120)

Type of entertainment (if any) (Musical Entertainment must finish at 23.30)

Hall Hire Charges

Monday to Sunday (Without use of bar) 9.00 to 23.00 hours £40.00 per hour

Monday to Sunday (With bar open) 10.00 to 23.00 hours £55.00 per hour

An additional £20.00 per hour is added if the use of the kitchen and equipment is required to prepare/cook food.

The bar closes strictly at 23.00 hours. Extensions cannot be obtained for private functions.

Setting up time in hall No of hours x £20.00 = £.....
(before event starts)

Hire (NO BAR) No of hours £40.00 = £.....

Hire (WITH BAR AND STAFF) No of hours at £55.00 = £.....

For your catering requirements please see the attached menu

Breakage Deposit (Required)..... at £100.00 = £100.00

Social Membership (Required if not a member) at £66.00 = £ 66.00

TOTAL £

A non-returnable booking deposit of 50% is required to secure the booking unless the booking is within 14 days, in which case payment in full is required.

Bank payments to Sort Code 09-01-28 Account No. 20027691

Cheques payable to BHP Bowls Tennis & Social Club Ltd and post to

Club Office 11 Genotin Terrace Enfield EN1 2AF

IMPORTANT - I have read and accept the hall hire conditions as listed on page 2 of this hall hire application form:

Signed Print name Date

Bank a/c for breakage deposit return: Name

Sort Code-.....-..... Account Number

(Board approval – Yes / No Date If no – reason for refusal.....)

Sage date [] Membermojo date [] Deposit returned Date []

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Conditions for the use of the main hall

- 1 The Hirer who has signed this form is solely responsible for the conditions of use.
- 2 The Hirer shall be responsible for setting out the hall as required with due regard to Health and Safety / Fire Requirements.
- 3 The Hirer is totally responsible for tidying the hall and bar after the event, including cleaning the table tops, dance floor and carpets in hall and bar. Hirer to bring their own black rubbish bags and Hoover to lift and remove all traces of confetti and other litter. Hirer will return the tables and chairs to their designated storage area after the event has concluded. Hirer will deposit all black bags in the large bins in the front car park, not on the ground adjacent to the bins.
- 4 **Decorations** - A **batten around the perimeter** of the hall at high level has been erected to allow decorations to be put up. It is hidden behind the 'picture rail' and should be gently pulled over for the purpose of putting up decorations in the hall.
- 5 No decorations, pictures, photographs etc., are to be pinned, blue tacked, sellotaped, stapled or drawing pinned to the varnished walls of the hall. **If decorations are required the perimeter batten ONLY is to be used.**
- 6 The Hirer must ensure that **no drinks are brought into the club**. All members and guests can purchase their drinks from the bar.
- 7 The Hirer is responsible for the behaviour of his/her guests and is liable for any damage that may occur to the building, furniture and fittings of the Club and will be charged accordingly. A returnable deposit of £100.00 is required at the time of booking and will be repaid in full to the named hall hirer within seven days of the event, if there is no damage, if hall and kitchen (if used) is left in a clean and tidy condition. Excess cleaning will be charged at £30 per hour. Damage will be charged at cost or our estimate plus management charges. Claims for damage are not limited to this deposit.
- 8 The snooker room is **NOT** to be used by guests.
- 9 **The hire is for the hall only with access to the bar and cloakrooms. The grounds outside the Clubhouse, with the exception of the patio smoking area, are not included in the hire and in particular, nobody is allowed on the bowls green.**
- 10 The Club cannot accept any liability for loss, damage or injury to the property of/or persons using 'The Club', or any accident howsoever caused. The hirer is advised to take out their own insurance to cover the event.
- 11 All forms of music must be strictly controlled by minimising the volume to a max of 90 decibels and **no smoke, bubble or snow machines or other form of output generation e.g. for discos is allowed.**
- 12 Both front and rear Club car-parks may be used. Please ask guests to be quiet when leaving the premises late at night.
- 13 **Electric fox fence** – located around the perimeter of the bowls green becomes live at 22.00 and the fox eyes located across the front of the green at 21.00 – please warn your guests.
- 14 **Smoking is not permitted** at any time in the building and please note the smoke free zone on the patio area – please advise your guests accordingly.
- 15 **The 50% booking deposit is non-returnable in the event of a cancellation.**

BOARD OF DIRECTORS – January 2018

Bush Hill Park Club Catering Menu 2018



Cold Buffet No 1

£3.50 per person

Sandwiches:

- Egg Mayonnaise
- Cheese & Tomato
- Ham & Tomato
- Cheese & Pickle

- Crisps
- Pickled Cucumbers
- Olives

Cold Buffet No 2

£5.00 per person

All of Cold Buffet No 1 plus:

- Scotch Eggs
- Vegetable Samosas
- Chicken Goujons

Cold Buffet No 3

£7.00 per person

- Scotch Eggs
- Vegetable Samosas
- Chicken Goujons
- Poached Salmon
- Sliced cold meats
- Green salad
- Coleslaw
- Hard Boiled Eggs
- Cheese Platter
- Pickled Onions
- Sliced beetroot
- Olives

Hot Buffet No 1

£8.00 per person

- Salad Mountain
- Chicken Goujons
- French Fries
- Scampi
- Vegetarian Samosas
- Vegetarian Spring Rolls
- Spanish Tortilla
- Mozzarella & Tomato Salad

Hot Buffet No 2

(2 or 3 courses from):

£9.50 (2 courses) / £12 (3 courses) per person

All of Cold Buffet No 3

**

- Roast Lamb
- Roast Chicken or Turkey
- Roast Beef
- Roast Potatoes
- Green Peas
- Carrots
- Pork sausages
- Yorkshire puddings

**

- Cheese Cake
- Carrot Cake
- Cheese Board

Tea/Coffee

If you have a requirement for a particular food or menu, please email jerry@bhpclub.org.uk with your requirements and we will provide a menu to suit your needs - and budget!